

ASD:Portal Guide for Administrators and Managers

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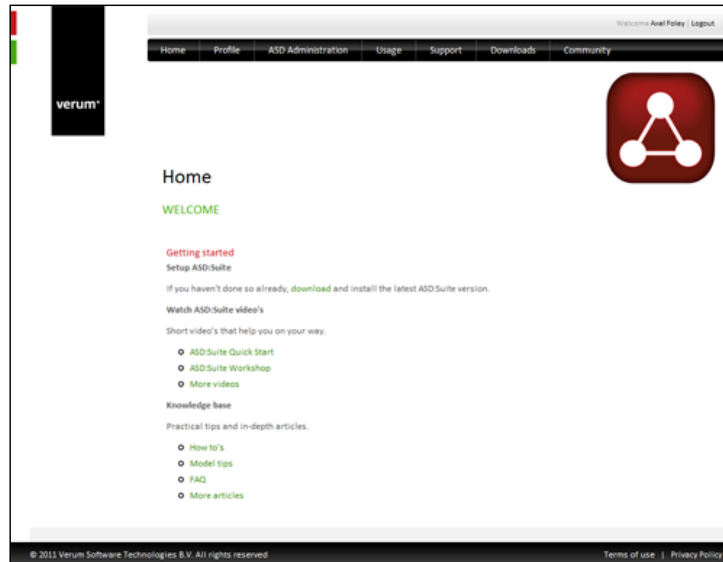
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ASD:Portal Guide for Administrators and Managers

The ASD:Portal is a web based customer portal that is part of the ASD:Suite to provide customers a way to [manage their ASD:Suite account](#).

Here, ASD:Suite users can easily [obtain client software](#), [submit Customer Service Requests](#) and [see simple service usage reports](#). ASD contract and business managers can also manage user and license related operations in addition to viewing usage reports.

This guide provides an overview to the ASD:Portal services available to ASD customer management. There is a separate ASD:Portal guide available for [ASD:Suite users](#).



Important Concepts

There are a few definitions to keep in mind when reviewing the following information:

Verum Administrator

This is an overall administrative account for the entire ASD:Portal system. The Verum Administrator has the rights to create and administer all customer accounts in addition to performing ASD:Portal maintenance activities. This account is used by Verum management staff.

Account

The basic contractual unit is an account. Accounts are the primary entity of the ASD:Portal; all other entities such as users are directly or indirectly related to an account record. Accounts are initially created by the Verum Administrator.

Contract

A contract supplies the business specifics regarding an account, such as license type, and specific number of users. There can be only one contract active for an account at a time. Contract information is entered and administrated by the Verum Administrator.

Department

ASD Administrators may set up departments within an account and assign specific users to them. This is useful to filter usage data for specific groups of users or to set up a certain user to manage license certificates for this group of users. Departments cannot have sub-departments. Each account must have one default department that will be labelled "N/A". An ASD Administrator can edit this name.

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ASD is licensed under EU Patent 1749264 and Hong Kong Patent HK1104100

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The Verum logo consists of the word "verum" in a white, lowercase, sans-serif font, centered on a black rectangular background.[Home](#)[Product](#)[Technology](#)[Resources](#)[Training](#)[Purchase](#)[Company](#)

User Profiles and Credentials

Each ASD user has an ASD:Portal account. Your ASD:Portal username is your email address. Your username and password together are called your user "credentials" and identify you to the ASD:Portal and ASD Hosted Services. You will use these same credentials to [login](#) to the ASD:Portal and to access the ASD Hosted Services through the ASD:Suite or ASD:Commandline Client.

Your credentials are managed via this account on the [ASD:Portal](#). If you make a change to your credentials on the ASD:Portal, you must also change any stored credential information in the ASD:Suite.

Verum will create the initial ASD Administrator user for a customer account. Other user accounts can then be created by the ASD Administrator or an ASD Manager. All types of ASD:Portal users must go through an initial user-account set-up.

ASD:Portal Roles

There are three different user roles in the ASD:Portal: ASD Administrator, ASD Manager and ASD:Suite User.

ASD Administrator

Usually an ASD Administrator is a purchasing officer or IT manager. He has access to all information for a specific ASD account. An ASD Administrator can [view all ASD service usage data](#) for the account and can [view account or contract details](#). He can set up and manage groups of [users](#) into [departments](#) and create ASD Manager accounts. Further, ASD Administrators can [allocate ASD:Suite releases](#) and [distribute license certificates](#) to ASD:Suite users.

There may be multiple ASD Administrators for an account, but only Verum can set up ASD Administrators.

Note: Some customers may opt to have Verum manage their account. In this case, Verum will provide all of the ASD Administrator functions.

ASD Manager

An ASD Manager has the ability to [create and manage other ASD:Suite Users](#), and can [allocate ASD:Suite releases](#). ASD Managers are usually set up by an ASD Administrator if an account has multiple departments or groups that need to be managed separately. An ASD Manager can see and administrate only those users assigned to his/her department but can [view all usage](#) for those users or his/her department as a whole. Some companies may not have anyone in an ASD Manager role.

Note: ASD Administrators and ASD Managers are by default ASD:Suite users who can use an ASD license file to login to the ASD: Servers. If the ASD:Suite User role is unchecked, an ASD Administrator or ASD Manager cannot use the ASD:Suite service and is not counted as a licensed user.

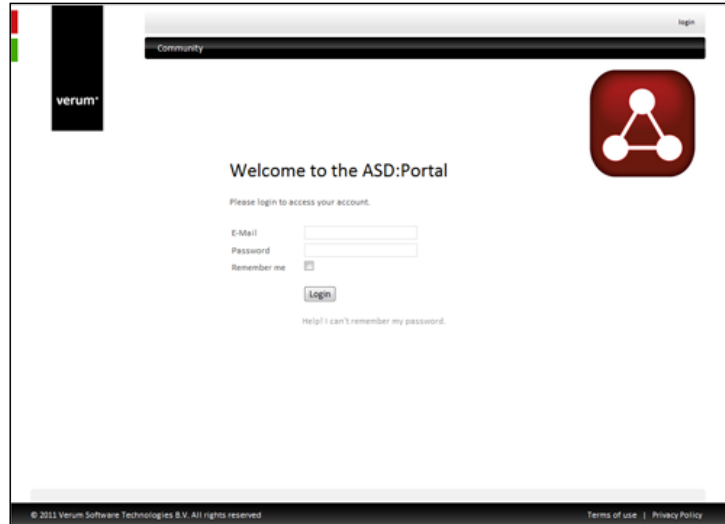
ASD:Suite User

An ASD:Suite User is the basic level of access. ASD:Suite Users are able to use the ASD Hosted Services, manage their own ASD:Portal account information and access ASD:Portal features such as Customer Service Requests and Usage reports. Usage reports for ASD:Suite Users only contain data for that user.

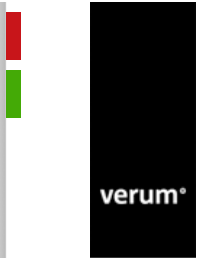
Login and Password

You must have an account created for you on the ASD:Portal. This is typically done by Verum Support or by the person who manages your ASD services. Once your user-account is created, you will receive an email that contains a link to the ASD:Portal login page and a temporary password.

To finish your account setup, you must login to the ASD:Portal using the temporary password. Follow the link in the email to the ASD:Portal login page.



Upon first login, you will be asked to [change the temporary password](#) to one you will use as part of your user credentials. This first time password change also logs you into the ASD:Portal. You can then proceed to [edit your user profile](#) or use other ASD:Portal features.

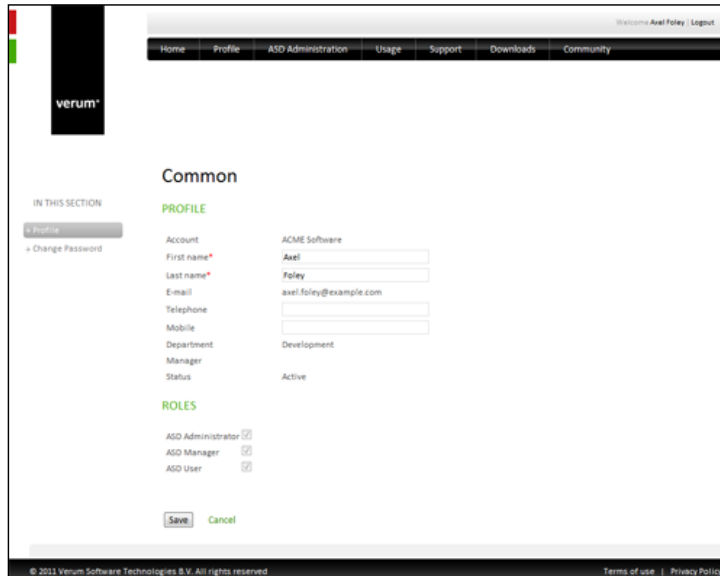

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Update your profile

The Verum Administrator, your ASD Administrator or another ASD Manager has set up your ASD:Portal account with basic information. Fields greyed out may only be changed by the Verum Administrator.

You cannot change your email address as this is your unique identifier for the ASD:Portal. However, you can edit some of the personal information such as name and phone numbers.

To make edits, Click on **Profile** in the ASD:Portal main menu. The Profile page appears.



The screenshot shows the ASD:Portal Profile page. The navigation bar includes Home, Profile, ASD Administration, Usage, Support, Downloads, and Community. The main content area is titled 'Common' and contains the following sections:

- IN THIS SECTION:** Profile (selected), Change Password
- PROFILE:**
 - Account: ACME Software
 - First name*: Axel
 - Last name*: Foley
 - E-mail: axel.foley@example.com
 - Telephone: [Greyed out]
 - Mobile: [Greyed out]
 - Department: Development
 - Manager: [Greyed out]
 - Status: Active
- ROLES:**
 - ASD Administrator
 - ASD Manager
 - ASD User

Buttons for 'Save' and 'Cancel' are at the bottom. The footer contains '© 2011 Verum Software Technologies B.V. All rights reserved' and 'Terms of use | Privacy Policy'.

The fields which may be edited are outlined. Type in new text and click on **Save** to save any changes.

Note: Should you need to change your email address, please contact [Verum Support](#).

Change your password

From the main menu select **Profile**. Your profile page appears. Click on **Change password** in the section menu on the left. The Change Password page appears.

The screenshot shows the 'Common' profile page. On the left, there is a navigation menu with 'Profile' and 'Change Password' (highlighted). The main content area is titled 'Common' and 'CHANGE PASSWORD'. It contains three input fields: 'Current password', 'New password', and 'Confirm new password'. Below these fields is a 'Change' button.

Type in your current password in the **Current password** field. Type in a new password in the **New password** field and repeat it in the **Confirm new password** field. Your new password must be at least 8 characters long. As you type in a new password a guide will appear advising you about the security strength of your new password and giving you tips on how to strengthen your choice.

This screenshot is similar to the previous one, but the 'New password' field now has a security strength indicator. A tooltip next to the field shows a progress bar and the text 'High security'.

Click on the **Change** link to save the new password. You should use this new password for your next ASD:Portal login.

Important:

If you change your password in the ASD:Portal you will now need to use this new password in the ASD:Suite and ASD:Commandline Client.

Forgot your password?

If you have forgotten your account password, you can request a new one. From the login page, click on the [Help! I can't remember my password link](#).

On the page that appears, fill in your email address and click on the Request new password link.

You will see a message that a new password has been sent to your email account.

Check your email for a message with the title "Reset password for [your name]". Open it and copy the temporary password to the clipboard. Return to the ASD:Portal login page. Type in your email address and paste the temporary password into the password field. Click on the **Login** button.

You will be logged into the system and asked to change your password to something you can remember. Paste in the temporary password once again in the Old Password field. Type a new password in the New Password and Confirm Password fields.

Click on the **Change** button to save the new password. This new is the password you should use the next time you login to the system.

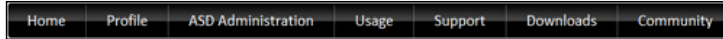
Important:

If you change your password in the ASD:Portal you will now need to use this new password in the ASD:Suite and ASD:Commandline Client.

Navigate through the ASD:Portal

Menus

Each ASD:Portal page will contain two menus. The main menu is located at the top of each page. Use your mouse to select an item to bring up that ASD:Portal section.



A menu for each section appears to the left on each page under the **IN THIS SECTION** heading. The current page is highlighted in grey. Click on another page to select it.

Name	E-mail	Phone	Role
Al Bundy	al.bundy@example.com		ASD-Suite user
Axel Foley	axel.foley@example.com		Admin
John McClane	john.mcclane@example.com		Manager
Lara Croft	lara.croft@example.com		ASD-Suite user

Tables and Lists

Navigation controls for tables are at the bottom of the table list. The default number of records displayed in a table is 10. You can page through a table by using the forward and backward arrows at the bottom of a table list. You can display more records within the table by selecting a bigger number from the drop down field at the bottom of the table.

Sort table records by clicking on the specific column header in a table. Information in columns that may be sorted is indicated by a black triangle.

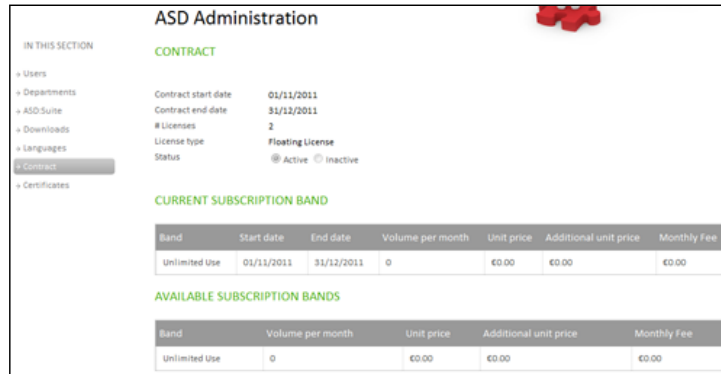
Name	E-mail	Phone	Role
------	--------	-------	------

Search specific elements in a table by typing in a (part of a) search string in the "Search" box. The search engine then shows all table rows that contain that string in one of the visible table columns:

Name	E-mail	Phone	Role
Axel Foley	axel.foley@example.com		Admin
Lara Croft	lara.croft@example.com		ASD-Suite user

Review ASD contract information

In the ASD:Portal, the basic contractual unit is an account. Each account has a contract associated with it. Contract information is managed by the Verum Administrator, but an ASD Administrator can view contract data. This is available by choosing **ASD Administration** from the main menu and **Contract** from section menu on the left. The current account contract will appear.



The screenshot displays the 'ASD Administration' interface. On the left is a navigation menu with options: Users, Departments, ASD:Suite, Downloads, Languages, **Contract** (highlighted), and Certificates. The main content area is titled 'ASD Administration' and features a 'CONTRACT' section with the following details:

- Contract start date: 01/11/2011
- Contract end date: 31/12/2011
- # Licenses: 2
- License type: Floating License
- Status: Active Inactive

Below this is the 'CURRENT SUBSCRIPTION BAND' section, which contains a table with the following data:

Band	Start date	End date	Volume per month	Unit price	Additional unit price	Monthly Fee
Unlimited Use	01/11/2011	31/12/2011	0	€0.00	€0.00	€0.00

At the bottom is the 'AVAILABLE SUBSCRIPTION BANDS' section, which contains a table with the following data:

Band	Volume per month	Unit price	Additional unit price	Monthly Fee
Unlimited Use	0	€0.00	€0.00	€0.00

Each contract has a start and end date and have a specific number of allowed licenses defined. How these licenses may be used depends on the license type. There are three types available:

Single User

This is licensing tied to specific user(s). There is still only one license certificate for the account but it is tied to specific named users. This license certificate may be installed on as many workstations as a user desires but can only be used by the named users, i.e. with their credentials.

Floating

This type of license is tied to user sessions. The license certificate will dynamically be assigned to an account license and disconnected after use. In this case users will 'obtain' a license when they use the ASD:Suite (i.e. they start a user-session). This license will be released when the ASD:Suite is closed.

Corporate

This license is valid for unlimited users and user sessions within an account.

A contract uses something called a "subscription band". This concept has rendered obsolete and can be discarded. It will be removed in a future version of the ASD:Portal.

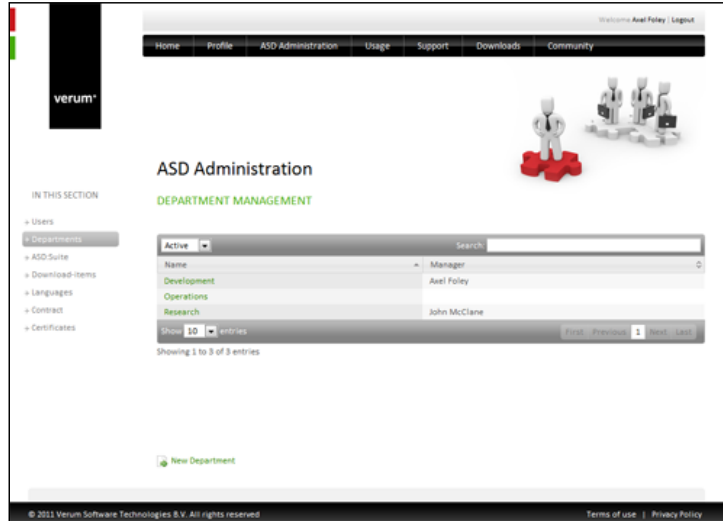
For more information regarding ASD Contracts, please contact Verum.

Manage departments

Within an account, there may be one or more business units or groups called departments. ASD:Suite Users may be allocated among these different departments. An ASD Manager may be created to help administrate ASD:Suite Users and ASD licenses.

All accounts require at least one default department. The Verum Administrator will set an account with this department labelled "N/A". An ASD Administrator may change this name or add additional departments.

To create or edit a department, select **ASD Administration** from the main menu. From the section menu on the left select **Departments**. The Department Management page appears.



To create a new department select the **New Department** link at the bottom of the department table. The New Department entry page appears.

ASD Administration

NEW DEPARTMENT

Name*

Manager

Status Active Inactive

[Save](#)

Enter a name for the new department. If you have granted one or more users a Manager role, you may select that name from the "Manager" drop down list.

Make sure that the department status is Active and click on the **Save** link. The new department name is saved and added to the department table.

To edit existing department information, select the department name from the list. The Edit Department page appears.

ASD Administration

EDIT DEPARTMENT

Name*

Manager

Status Active Inactive

[Save](#)

You can change the department name or select a department manager from the "Manager" drop down list. Click on the **Save** link to confirm your changes.

Deactivating a Department

If a department is deactivated, all users assigned to the department are also deactivated and cannot login to the ASD:Portal or use the ASD:Suite anymore. Making the department active again does **not** automatically make all users active again as well.

Manage users

To create or edit a user, Select **ASD Administration** from the main menu. From the section menu on the left select **Users**. The User Management page appears.

The default list shows all active users in the organization. The list can be filtered by department by typing in the department name in the Search box at the top of the table.

Creating a New ASD User

To begin creating a new ASD user, select the **New User** link at the bottom of the screen. This opens the New user screen.

ASD Administrators are required to fill in those fields indicated with a red asterisk and select a default department. All other information is optional.

Note: ASD:Suite User credentials may only be associated with one ASD account. If a user must be active in two ASD accounts at once, a unique email address must be used for the second ASD account.

User Roles

Check the correct role for the new ASD User. The following rules apply:

- An ASD Administrator will have the option to create ASD Managers and ASD:Suite Users. (Only Verum can create new ASD Administrators for an account.)
- An ASD Manager can only create ASD:Suite Users.
- ASD Administrators and ASD Managers are by default ASD:Suite Users who can use an ASD license certificate to login to the ASD Servers. If the ASD:Suite User role is unchecked, an ASD Administrator or ASD Manager cannot use the ASD:Suite service and is not counted as a licensed user.

If the contract type is "Single User License", the number of active ASD:Suite Users cannot exceed the number of licenses.

Granting ASD:Suite

The **ASD:Suite** section lists ASD:Suite releases that have been made available by the Verum Administrator to your account. Checking the checkbox for an ASD:Suite Release makes the contents of that release available to the user:

ASD:Suite

ASD Suite Release 3, v.7.3.1

Languages -

Downloads ASD Suite Release 3

ASD Suite Release 3, v.7.1.0

Languages C++ C# C Java

Downloads ASD Suite Release 3

Save Cancel

You can also (de)select individual elements of a release. For example if you do not want the user to use all code generator languages, you can simply uncheck those languages:

ASD:Suite

ASD Suite Release 3, v.7.3.1

Languages -

Downloads ASD Suite Release 3

ASD Suite Release 3, v.7.1.0

Languages C++ C# C Java

Downloads ASD Suite Release 3

Save Cancel

Saving User Information

When finished entering, click on the **Save** button at the bottom of the screen to save the user information. The user will automatically be sent a welcome message with instructions on how to login and establish their ASD:Portal password.

Editing or Updating User Information

To change user information, select **ASD Administration** from the main menu and **Users** from the section menu. Select the user you wish to edit by clicking on his name in the User Management list. The Edit User screen will appear.

verum*

Welcome Axel Foley | Logout

Home Profile ASD Administration Usage Support Downloads Community

ASD Administration

EDIT USER

User details

Account ACME Software

First name* Al

Last name* Bundy

E-mail address* al.bundy@example.com

Telephone 555-9876543

Mobile

Department* Development

Active Active Inactive

Roles

ASD Manager

ASD Suite user

ASD:Suite

ASD Suite Release 3, v.7.3.1

Languages -

Downloads ASD Suite Release 3

ASD Suite Release 3, v.7.1.0

Languages C++ C# C Java

Downloads ASD Suite Release 3

Save Cancel

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Update the information as needed. Click on the **Save** button at the bottom of the screen to save the changes.

Important Notes

- Once entered, only the Verum Administrator can change a user's email address. Please contact [Verum support](#) if this change is required.
- Only a user can change his/her own password. If a password change is needed (e.g. if the user has forgotten his/her password), have the user go to the login page and select the "Forgot password" link. He/she will enter his/her email address and a new password email will be sent to that address.

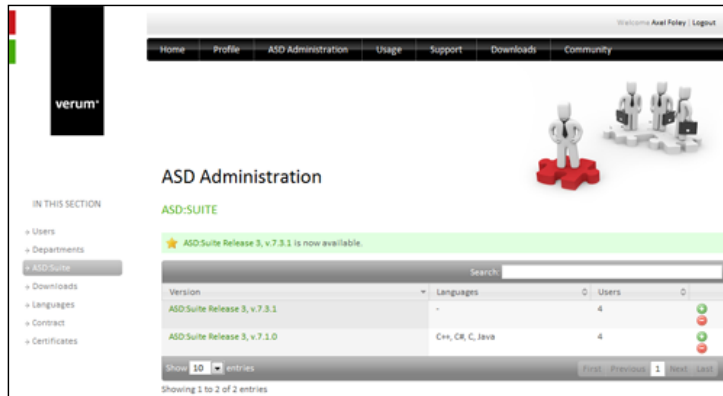
Deactivating a User

Users may not be deleted from the ASD:Portal because their information remains available for reporting purposes. However, an ASD Administrator or ASD Manager may make a user inactive. When editing a user simply set the radiobutton to "Inactive". Saving the user record deactivates the user so that he may no longer login the ASD:Portal, nor use the ASD:Suite. This user is then no longer counted in single user license seats for that type of contract.

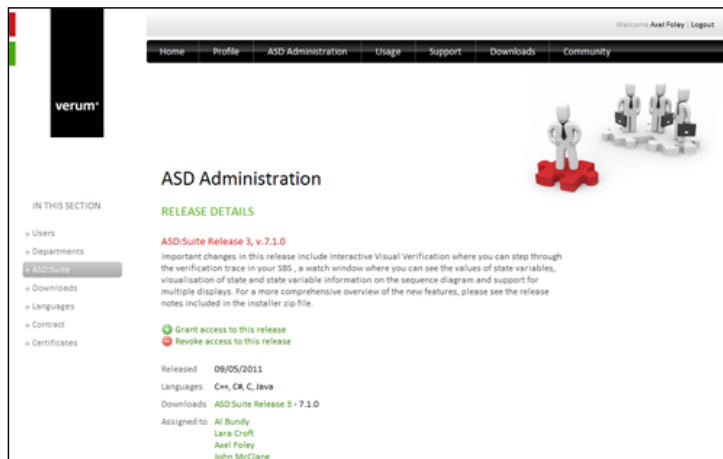
Access to ASD:Suite Releases

The Verum Administrator will make a new release of the ASD:Suite available to an account and notify ASD Administrators and ASD Managers of the availability. An ASD Administrator or ASD Manager can then grant access rights to their ASD:Suite Users as applicable.

To view information about a new ASD:Suite release and/or grant user access to it, begin by selecting **ASD Administration** from the main menu. Then select **ASD:Suite** from the section menu on the left. The list of available ASD:Suite Releases appears.



Select the ASD:Suite version you wish to view or distribute by clicking on the name in the "Version" column. An information page about that ASD:Suite version appears.

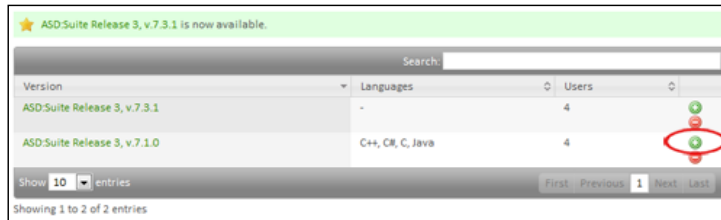


An ASD:Suite Release may consist of a number of code generator languages and a download item. The download item contains the ASD:Suite installer. When the ASD:Suite release is granted to a user, the corresponding download item will be visible on the user's "Downloads" page. And the user will be able to use the granted languages for that version with the ASD:Suite.

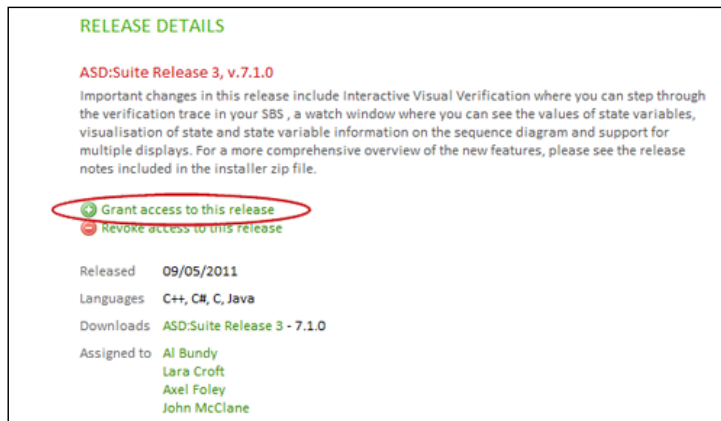
Note: not all ASD:Suite releases consist of both code generator languages and download items. For instance, if a new release only contains code generator changes, then the Release Details page above will not show a download item for this release.

Grant ASD:Suite Release Access

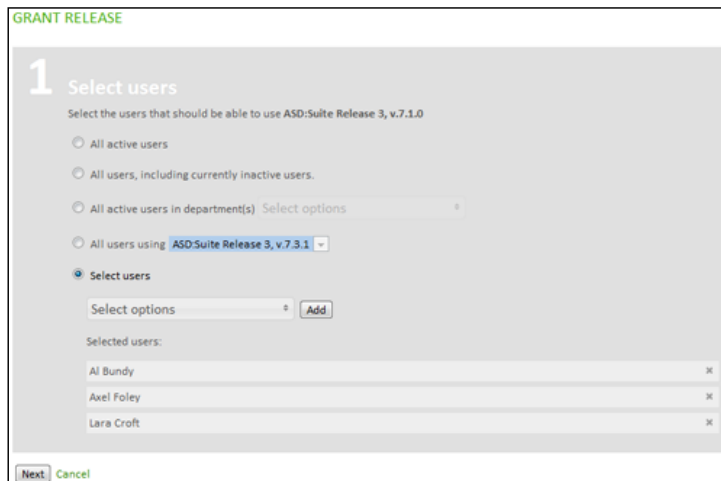
To grant a release to users, begin by selecting **ASD Administration** from the main menu and select **ASD:Suite** from the section menu on the left. Then click on the green "plus" sign on the ASD:Suite overview page:



or click on the **Grant access to this release** link on the Release Details page:



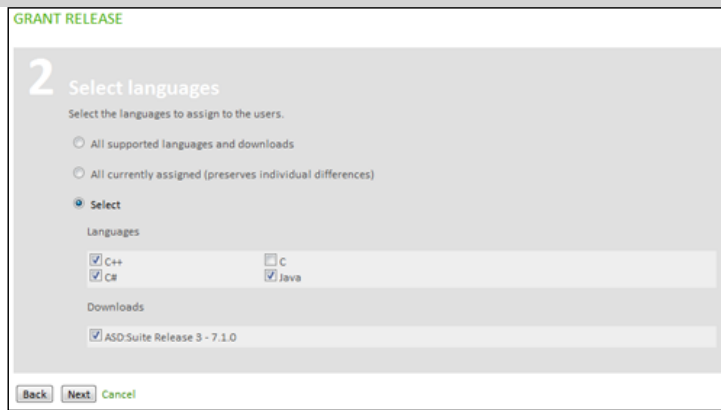
This will start a "Grant Release wizard" to guide you through the process of granting the release to users. **Step 1** is to select the users to which you want to grant this release:



In this step, there are 5 options to choose from:

- All active users** - the release will be granted to all users of which the status is "Active".
- All users, including currently inactive users** - the release will be granted to all users, irrespective of their status.
- All active user in department(s)** - you can select one or more departments in the dropdown listbox. The release will then be granted to all active users in the selected departments.
- All users using a specific release** - in case the release should be granted only to those users that also are using a specific earlier release.
- Select users** - you can also select specific users manually. Select one or more users from the dropdown listbox and click **Add**. The selected users will then be shown under the heading "Selected users:". You can remove users from the "Selected users" by clicking the "x" at the right side of the page.

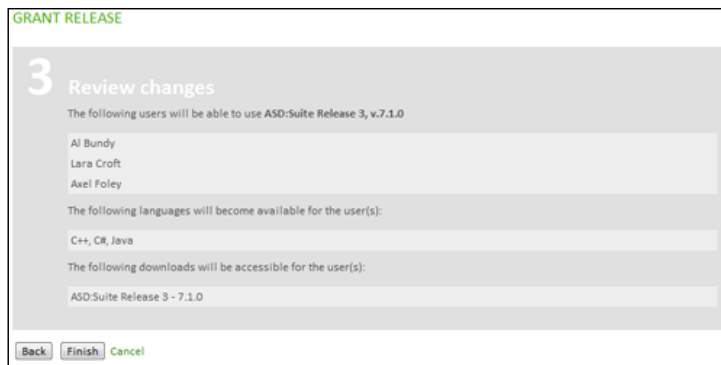
When you have made a choice, click **Next**. In **step 2** of the wizard you can select the languages that should be granted to the selected users:



In this step, there are 3 options to choose from:

1. **All supported languages and downloads** - All languages and downloads that are part of this release will be granted.
2. **All currently assigned (preserves individual differences)** - When this option is chosen, the wizard will take for each selected user the most recent languages and downloads (having the latest release date) that have been granted to that user and copy those settings to this release.
3. **Select** - you can indicate which languages and downloads to grant and which not. All items that have a checkmark will be granted. Items that do not have a checkmark will be unchanged (note: if they were already granted, this will not change. In case you want to revoke items, please use the "Revoke Release wizard").

When you have made a choice, click **Next**. Step 3 of the wizard shows an overview of the choices made, so you can check whether your settings are correct:

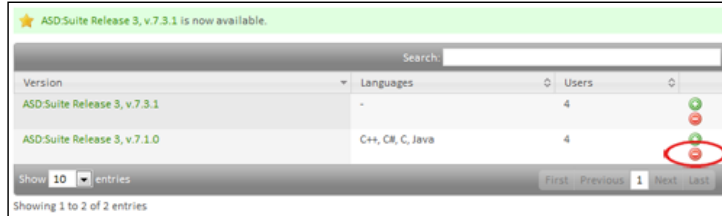


When you agree with the changes, click **Finish**. Only then the wizard will make the changes accordingly. You can also click **Back** to make changes to your choices, or **Cancel** to exit the wizard without changing anything.

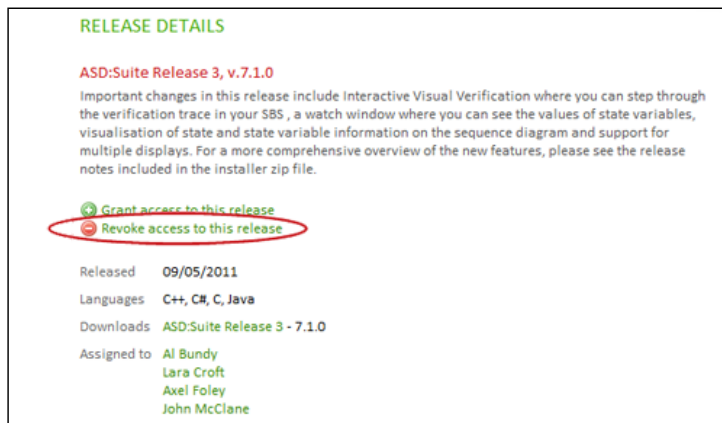
If you simply want to grant the complete release to all active users, you just click **Next**, **Next** and **Finish**.

Revoke ASD:Suite Release Access

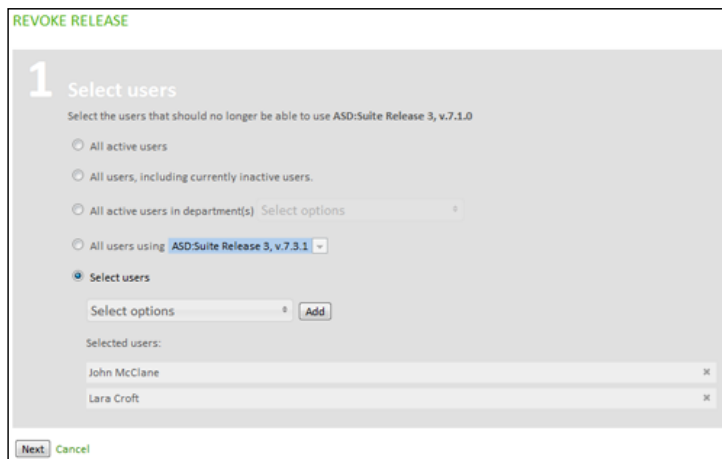
In case you want to revoke access to an ASD:Suite release or elements of it, begin by selecting **ASD Administration** from the main menu and select **ASD:Suite** from the section menu on the left. Then start the Revoke access wizard, by clicking on the red "minus" sign on the ASD:Suite overview page:



or click on the **Revoke access to this release** link on the Release Details page:



This will start a "Revoke Release wizard" to guide you through the process of revoking the release from users. **Step 1** is to select the users from which you want to revoke this release:



In this step, there are 5 options to choose from:

- All active users** - the release will be revoked from all users of which the status is "Active"
- All users, including currently inactive users** - the release will be revoked from all users, irrespective of their status.
- All active user in department(s)** - you can select one or more departments in the dropdown listbox. The release will then be revoked from all active users in the selected departments.
- All users using a specific release** - in case the release should be revoked only from those users that also are using a specific other release.
- Select users** - you can also select specific users manually to revoke access to this release. Select one or more users from the dropdown listbox and click **Add**. The selected users will then be shown under the heading "Selected users:". You can remove users from the "Selected users" by clicking the "x" at the right side of the page.

When you have made a choice, click **Next**. In **step 2** of the wizard you can select the languages and downloads that should be revoked from the selected users:

In this step, there are 2 options to choose from:

1. **Entire release: all supported languages and downloads** - All languages and downloads that are part of this release will be revoked.
2. **Some languages and/or downloads** - you can indicate which languages and downloads to revoke. All items that have a checkmark will be revoked. Items that do not have a checkmark will be unchanged (note: if they were already revoked, this will not change. In case you want to grant items, please use the "[Grant Release wizard](#)").

When you have made a choice, click **Next**. **Step 3** of the wizard shows an overview of the choices made, so you can check whether your settings are correct:

When you agree with the changes, click **Finish**. Only then the wizard will make the changes accordingly. You can also click **Back** to make changes to your choices, or **Cancel** to exit the wizard without changing anything.

If you simply want to revoke the complete release from all active users, you just click **Next**, **Next** and **Finish**.

Grant individual Download items

Next to granting and revoking releases, it is also still possible to grant individual Download items. **Note:** this feature is deprecated and may be removed in a future version of the ASD:Portal.

To grant user access to a specific Download item, begin by selecting **ASD Administration** from the main menu. From the section menu on the left select **Downloads**. The list of ASD:Suite download items available for your account appears:

Select the ASD:Suite version you wish to view or distribute by clicking on the name in the "Download-item" column. An information page about that ASD:Suite version appears.

You will see general information about the ASD:Suite version available. From this page you can select which users can access this version of the ASD:Suite for download by checking the box in the **Allow download** column.

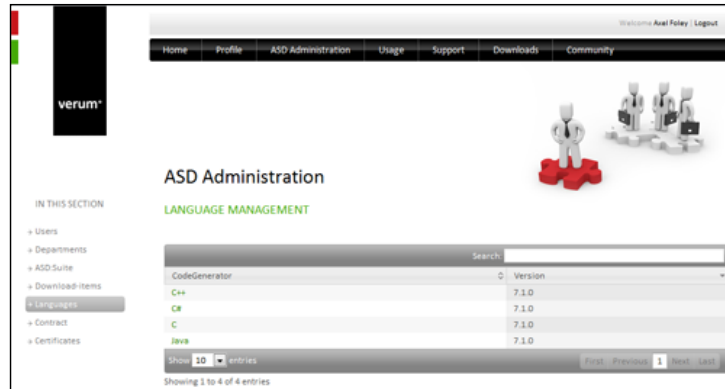
Note: All users can be selected at once by using the **Select all** link at the bottom right of the page. Once all users are selected, the link changes to **Deselect all**. Clicking it will then uncheck all users.

Save any of these changes by clicking on **Save** at the bottom left of the page.

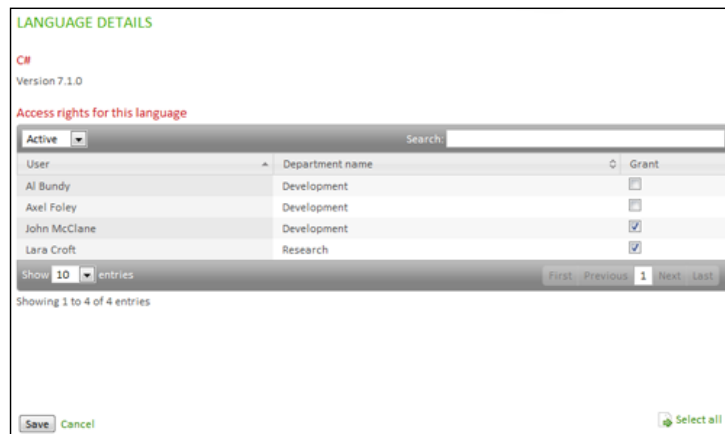
Grant Individual Code Generator Access

Next to granting and revoking releases, it is also possible to grant individual code generator versions. **Note:** this feature is deprecated and may be removed in a future version of the ASD:Portal.

To grant user access to a specific ASD:CodeGenerator version, begin by selecting **ASD Administration** from the main menu. From the section menu on the left select **CodeGenerator**. The list of ASD:CodeGenerators available for your account appears:



Select the ASD:CodeGenerator version you wish to distribute by clicking on the name in the CodeGenerator column. An information page about that ASD:CodeGenerator version appears along with a list of users.



From this page you can select which users can access this ASD:CodeGenerator by checking the box in the Grant column.

Note: All users can be selected at once by using the **Select all** link at the bottom right of the page. Once all users are selected, the link changes to **Deselect all**. Clicking it will then uncheck all users.

Save any of these changes by clicking on **Save** at the bottom left of the page.

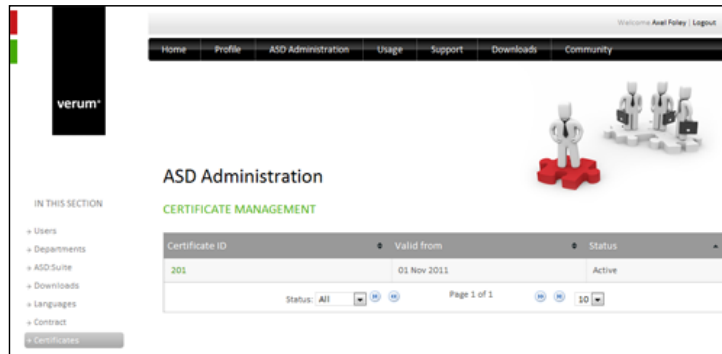
You will need to repeat the actions in this selection for each different ASD:CodeGenerator language you wish to allow users to access.

License certificate administration

Per customer account there is one single license certificate. All ASD:Suite Users for an account will use this one license certificate to access the ASD Hosted Services.

License certificates are not automatically distributed to users or are available for an ASD:Suite User to download. They must be retrieved and distributed by an ASD Administrator.

To retrieve an ASD license certificate, select **ASD Administration** from the main menu. From the section menu on the left select **Certificates**. The Certificate Management page appears.



The list displays all of the license certificates that have been generated for this account. Only one can be active at a time. To download the active license certificate, click on the **Certificate ID** link. Save the file in a location where you can retrieve it to distribute later.

The downloaded license certificate file name is: "ASD-" plus the Certificate ID plus a ".pem" extension.

Distributing the license certificate

The license certificate file can be attached to an email and sent to an ASD:Suite user. He/she will then follow installation instructions from the ASD:Suite guide on how to install it. A sample email message might look like the one below:

Dear Verum ASD:Suite user,

Verum's ASD:Suite Release 3 employs a certificate based licensing mechanism. It uses your ASD:Portal login credentials to identify you to both the ASD:Portal and ASD:Suite. You will use these same credentials to login to the ASD:Portal and to the ASD:Suite or ASD:Commandline Client.

An ASD:Portal account has been created for you. You only need to supply a password. Set-up this password and then use the attached license certificate in any ASD:Suite Release 3 to access the ASD Hosted services. You do not need to obtain a new license file to use a new ASD:Suite version. Simply re-use this license certificate.

Use the instructions below to install the new ASD license certificate.

1. Detach the license certificate file from this email to a folder on your PC. The license certificate file should end with a .pem file extension.
2. You should already have received an email from the ASD:Portal with a temporary password. Use it and your email address to login to the ASD:Portal and set a personal password.
3. Download the ASD:Suite from the portal download page.
4. Install the ASD:Suite and launch it. You will see a "Connect" dialog.
5. Fill in your email address and portal password.
6. Click on the "Server settings" button. Browse to where you saved the ASD license certificate file and select it.
7. Fill in the rest of the connection settings. The ASD Hosted Server is asd.verum.com and the port number is 443. Save the settings.
8. Click on the "Remember me" checkbox to save your name and password and on "OK" to continue.

You should now be able to use the ASD:Suite. Please note that you must have a network connection available to use/launch the ASD:Suite. Remember, if a new ASD:Suite is released, you no longer have to obtain a new ASD:Suite license certificate. Simply install the new ASD:Suite and use this .pem file to access the ASD Hosted Services.

Best regards,

Your ASD:Suite Manager

Creating a New License certificate

There may be a situation where your account license certificate becomes compromised and you wish to stop using it. In this case, please contact [Verum Support](#). They will generate a new license certificate and notify you that it is available for download.

Note: When a new license certificate is generated, the previous one is immediately invalidated. Current ASD account users will no longer be able to access the ASD Hosted Services. You will need to distribute the new license certificate to all of your users for them to access the ASD Services again.

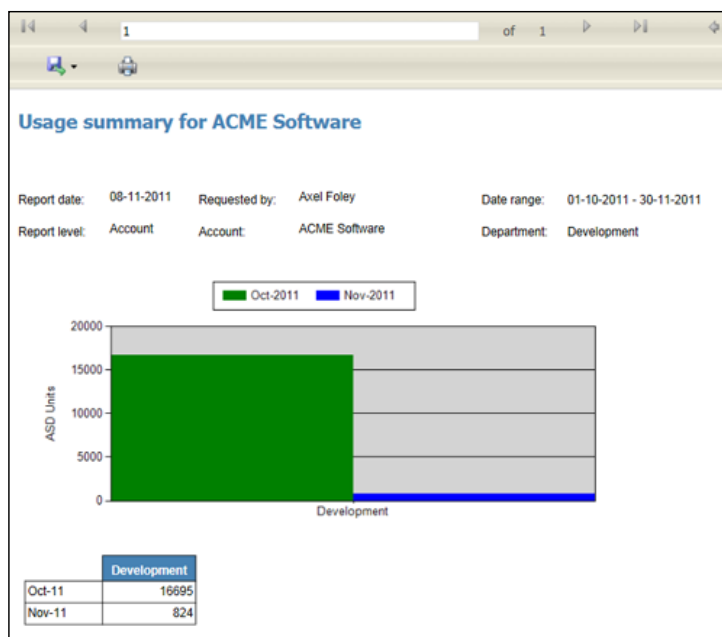
Generate usage reports

ASD Administrators and ASD Manager may view the ASD:Suite Hosted Services usage on-line in the ASD:Portal. To begin generating reports, select **Usage** from the main menu. The Usage Detail page appears.

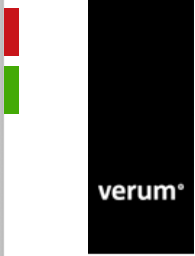
Fill in the start and end date periods using the dd/mm/yyyy date format. You must fill in a date range or no data will be selected. Select a report with all usage details or a summary report from the Report type drop down list.

Click on the **Refresh report** button to generate the report like the examples below:

Date	Time	Department	User	Model	ASD units
17-10-2011	13:55	Development	Al Bundy	IAIarm_2.im	84
17-10-2011	14:04	Development	Al Bundy	IAIarm_2.im	72
17-10-2011	14:05	Development	Al Bundy	IAIarmSystem.im	42
17-10-2011	14:27	Development	Al Bundy	IAIarm_2.im	84
17-10-2011	14:30	Development	Al Bundy	IAIarmSystem.im	42
17-10-2011	16:26	Development	Al Bundy	AlarmSystem_like original.dm	409
17-10-2011	16:50	Development	Al Bundy	IAIarm_2.im	84
17-10-2011	16:50	Development	Al Bundy	AlarmSystem_like original.dm	409
Total for ACME Software in October 2011					16695
Date	Time	Department	User	Model	ASD units
2-11-2011	11:06	Development	Al Bundy	AlarmSystem.dm	415
4-11-2011	13:27	Development	Al Bundy	AlarmSystem.dm	409
Total for ACME Software in November 2011					824



You may change the report parameters and click on the **Refresh report** button to see the new results. You may also select different report format and click on **Export** to send the report contents to an Excel or PDF file.



Home	Product	Technology	Resources	Training	Purchase	Company
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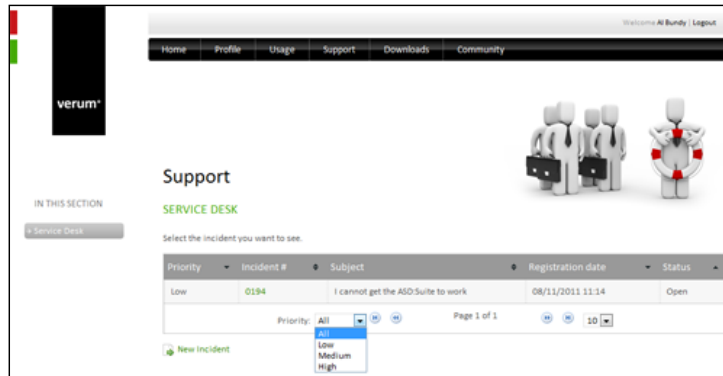
Get Help

The ASD:Portal offers you an option to answer your ASD:Suite questions, available from the **Support** section.

In the Support section you can [submit](#), [view](#) and [update](#) Customer Service Requests (CSRs)

Submit a Customer Service Request

Customer Service Requests (CSRs) are a way to give feedback, ask questions, report problems and request features for the ASD: Suite. Click on **Support** from the main menu and select the **Service Desk** page from the section. A CSR table will appear.



The list will only display CSRs that you have submitted. You can sort the list by clicking on a column header in the table. Filter the list by priority by selecting a priority value from the Priority drop down list.

You can submit a new report by clicking on the **New Incident** link. A blank CSR form appears.

NEW INCIDENT

Subject*

Description*

Modelbuilder Version

Codegenerator Version

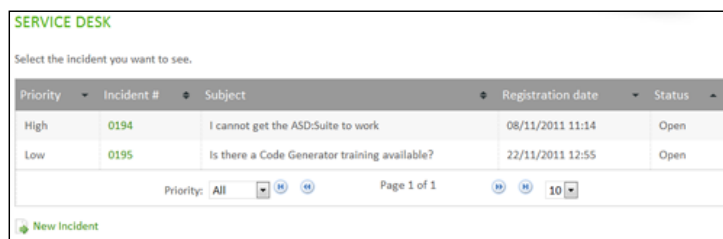
Priority

Status

[Save](#)

Fill in a subject and provide a short description of the request. If applicable, select the ASD:ModelBuilder version and Code generator version. You may also indicate a priority for the request.

Submit the request by clicking on the **Save** link. The request will be saved and appear in the CSR list. A copy will be sent to Verum Support for handling.



Review and update requests

To add additional comments to a request, click on the **Incident #** field in the table.

SERVICE DESK

Select the incident you want to see.

Priority	Incident #	Subject	Registration date	Status
High	0194	I cannot get the ASD:Suite to work	08/11/2011 11:14	Open
Low	0195	Is there a Code Generator training available?	22/11/2011 12:55	Open

Priority: All Page 1 of 1

The CSR will open in Edit mode. Any previous comments will appear at the bottom of the page. You can type in new comments in the Add Note field.

EDIT INCIDENT

Subject*

Description*

Modelbuilder Version

Codegenerator Version

Priority

Status

Add Note

On 22/11/2011 13:01 You wrote:
I forgot to add that we may want to have a general training conducted at our office on this topic for other ASD:Suite users.

Click on **Save** to submit the updated CSR request to Verum Support.

Download software

The ASD:Suite software is available from the Downloads section. Click on the **Downloads** menu option to access the Download page.

The screenshot shows the Verum Downloads page. At the top, there is a navigation menu with options: Home, Profile, Usage, Support, Downloads, and Community. The main content area features a large red download icon and the heading "Downloads". Below this, there is a section for "ASD:SUIE VERSIONS" with a sub-heading "ASD:Suite Release 3". A description explains that this release introduces ASD Compare. Details for the selected version include: Version 7.3.1, Released 15-09-2011, File name ASD_Suite_Release_3_V7.3.1.zip, and Size 39 Mb. A green "Download" button is visible. Below the details is a table titled "ALL AVAILABLE VERSIONS" with columns for Download-item, Version, and Release date. The table lists two versions: ASD:Suite Release 3 (7.3.1, 15-09-2011) and ASD:Suite Release 3 (7.1.0, 09-05-2011). The page footer includes copyright information for Verum Software Technologies B.V. and links to Terms of use and Privacy Policy.

Download-item	Version	Release date
ASD:Suite Release 3	7.3.1	15-09-2011
ASD:Suite Release 3	7.1.0	09-05-2011

On the Download page the latest ASD:Suite version is shown. The table at the bottom contains all available ASD:Suite versions. If you click on one of these older versions, the details for the selected item appear at the top of the page.

Click on the **Download** button to download the selected ASD:Suite version. Even though this may be an executable installation file which you may launch from the download dialog, we recommend you save the file first and then run the installation.